Registrar's Office
800 Chestnut Street
San Francisco, CA 94133
P: 415.749.4535
F: 415.749.4579
registrar@sfai.edu

ENROLLMENT VERIFICATION/CERTIFICATE OF GRADUATION REQUEST FORM

Enrollment Verifications and Certificates of Graduation are issued by the Registrar's Office. All holds must be cleared before documents can be processed. Verification of Enrollment can also be requested through the National Student Clearinghouse. There is no fee for Certificates of Graduation or Enrollment Verifications, and documents will be processed within 1-2 business days. Request forms must be submitted by the student directly.

_____,_____,_____
Last Name First Name Student ID #

_____
Other Names Used (When Attended, Maiden, Etc.)

_____ _____
Email Phone

Student's Program: ☐MFA/MA ☐MFA ☐MA ☐PB ☐BFA ☐BA

I am requesting the following document(s):

☐Verification of Enrollment

Dates of Attendance at SFAI: _____ to _____

☐Certificate of Graduation

Dates of Attendance at SFAI: _____ to _____
# of Certificates Requested: _____

Delivery Method:

☐Pick Up- Day and Time: _____

☐Email Address: _____

☐Mail (Write address below)

_____
Name at Attention Department/Organization

_____
Street Address Apartment/Suite

_____
City State/Province

_____
Zip Code Country

Registrar's Office Use Only _____
Received: Sent:

November 2019